**PRESIDENTS’ COUNCIL**

Minutes

August 4, 2020

Meeting held via Zoom

# MEMBERS PRESENT:

President Tim Cook Vice President Alissa Mahar

College Council Representative Cynthia Risan CHRO Melissa Richardson

ASG President Lanie Sticka FTF President Jay Leuck

PTF President Leslie Ormandy Admin/Confidential President Amy Cannata

Executive Director Marketing Lori Hall Classified Co-President Kelly Lawrence

Recorder Denice Bailey

Guests: Tom Sonoff, Bob Cochran, Vicki Hedges

**RETURN TO CAMPUS PLAN**

Tom Sonoff said this is the final read of the Return to Campus Plan before it goes to the Board for approval. He appreciates all the feedback he has received so far. There are a couple of sections that they are still working on. Language will be added about the Rave Guardian App. He is getting concerns and questions on student accommodations around face coverings. The workgroup talked about this today and Christina from the DRC attended for the discussion. She provided good information on different scenarios in which a student qualifies for an exception and how the approval process works. Also discussed how to handle students in classrooms or general areas who are not wearing masks. Christina will put together some information to be included in the plan. Jil Freeman is doing training with the faculty and including tips for dealing with these situations.

Cynthia added that Teaching & Learning is providing help to faculty on syllabus language, counselors are learning conflict management and de-escalation strategies.

Tom said he is going to list all the workgroup members with their contact information if anyone has questions. He is trying to think of ways to develop a comfort level with the information in the plan.

People are interested in getting the application form. They have created a fillable form and will make it easy to access. Deadlines are approaching. The Board is considering the draft plan on August 12. It must be submitted to Clackamas County Health by August 15, and the HECC must have the plan by September 1. The county and HECC do not approve the plan, but need to have it on file.

Bob Cochran reviewed the supplies that have been stocked for when people start coming back to campus. He responded to questions.

Lori reported Harmony East is a test site for signage and other issues. Signs will be placed tomorrow. A small subcommittee will walk the campus to test it out. The need for signage continues to grow. In response to requests, they are working on having the language in multiple languages - Spanish, Russian, and Vietnamese. She shared examples of the signs.

Tom clarified that we will be making updates to the plan constantly, in order to keep up to date with changes and requirements from the state and county. The workgroup will continue functioning to handle the changes. They will keep meeting weekly at least for a month.

In response to a question, Tom explained the process if someone gets the virus is included in the plan. We would call the county Public Health to ask for direction. We would probably shut down the impacted building for 24-48 hours, but those are broad guidelines. Then we would do deep cleaning. The college’s Executive Team and deans will be making decisions at that point.

Kat Long expressed concern about the stress going back face to face classes will cause faculty, and said it is important to consider mental health.

Tim expressed his appreciation for Tom and the whole committee for their work on this plan.

**POLICY REVIEW**

Melissa reported the Return to Campus Policy is connected to the plan. She appreciates the feedback she has received and asked if there are any additional suggestions. Kat mentioned the policy referenced the social distancing policy. Melissa explained that was a typo and has been corrected.

Vicki brought forward the Equal Opportunity Employment policy for a second read and gave a quick reminder on why changes were needed (legislative and federal changes). Then she shared the Non-Discrimination policy for a first read. She responded to questions.

All approved unanimously.

# ASSOCIATION REPORTS

ASG – Lanie reported:

* ASG is beginning to share information about free food boxes on social media. Pickup is at the Neimeyer roundabout.
* They are recruiting new members.

ACE - Kelly reported:

* They have been working on employee issues.
* ACE is participating in the Return to Campus Plan.

PTF – Leslie reported:

* They are close to resolution on two grievances.
* PTS is hoping to hear from HR on paystub revisions.
* They are working on revising PTF bylaws.

FTF – Jay reported:

* FTF are focused on returning to campus.

Admin/Confidential – Amy had no report.

College Council - Cynthia reported:

The July 30 meeting topics included:

* Return to Campus Plan review
* Policy review
* Covid-19 survey results and EYES results.

Tim reported this will be the last Presidents’ Council until October. He encouraged everyone to get some rest and prepare for fall.

Adjourn 4:30